

The Network

Sample Network



JOB SEARCHING IN WASHINGTON

TABLE OF CONTENTS

JOB LISTINGS

[Government Job Openings](#)
[U.S. Department of State Vacancy Listing](#)
[Non-Government Job Openings](#)

WORKSHOPS

[Counseling and Career Center](#)
[The Women's Center](#)
[The Transition Center – OBC](#)
[Career Development Resource Center](#)

ANNOUNCEMENTS

[NEW FLO's Web Site New Features](#)
[TESOL Program](#)
[Fast Train](#)
[FASTRAC Courses](#)
[FSI Transition Center Presents.....](#)
[Job Fairs](#)
[Hot Tips](#)

GOVERNMENT JOB OPENINGS

Subscribers receive an up-to-date listing of open positions. Application information is also listed.

U.S. DEPARTMENT OF STATE VACANCY LISTINGS

A more comprehensive and detailed job announcement web site has become available to family members in their search for government employment. You can now view detailed job descriptions and submit resumes online.

Please visit the OPM web site on the Internet for a complete list of available positions within the Department of State.

<http://www.usajobs.opm.gov/a9st00.htm>

FLO's WEB SITE: NEW FEATURES

Family members returning to the United States have many employment options.
**Here is the new FLO web site link to employment information.
Check it out!**

<http://www.state.gov/m/dghr/flo/c1959.htm>

With links to the following categories:

- ❑ **Working in a U.S. Embassy or Consulate Overseas**
- ❑ **Working on the Local Economy Overseas**
- ❑ **Employment for Family Members Returning to the United States**
 - [Link to Federal Employment Opportunities](#)
 - [Resumes](#)
 - [Targeting the Washington Job Market](#)
 - [Career Management Strategies for Washington Area Job Hunters](#)
 - [Web Site Resources for the Washington Job Search](#)
 - [Temporary Job Resources](#)
 - [Employment Options for Foreign Service Family Members](#)
 - [Using the Internet to Assist Family Members with Local Employment Search](#)
 - [Returning to the Washington, DC area – Reentry Employment Resources](#)
- ❑ **Federal Employment**
 - [Department of State Employment for Family Members Returning from Overseas](#)
 - [Executive Order 12721 on Noncompetitive Eligibility](#)
 - [Complete Listing of Available Federal Jobs](#)
 - [Resumes](#)

- [Employment Facts from the Office of Personnel Management \(OPM\)](#)
- [Jobs Available at the U.S. Department of State](#)
- [Job Listings on other Government Web Sites](#)
- [Foreign Service Careers](#)
- [Federal Government Employment](#)
- [Applying for a Federal Job](#)

NON-GOVERNMENT JOB OPENINGS

Subscribers receive an up-to-date listing of non-governmental positions. Application information is also listed. Jobs posted here are from those companies and organizations that routinely provide the Family Liaison Office with their open job listings.

LOCAL EMPLOYMENT WORKSHOPS

COUNSELING AND CAREER CENTER

255 N. Washington Street
Bank of America Building, 4th Floor
Rockville, MD 20850
Tel: 301-279-1800 Fax: 301-279-1318
E-mail: cfw@co.mo.md.us
<http://www.co.mo.md.us/cfw>

FOR SCHEDULE OF WORKSHOPS PLEASE CLICK ON WEBSITE

THE WOMEN'S CENTER

133 Park Street, N.E.
Vienna, VA 22180
Tel: 703-281-2657 Fax: 703-242-1454
www.thewomenscenter.org

FOR SCHEDULE OF WORKSHOPS PLEASE CLICK ON WEBSITE

CAREER DEVELOPMENT RESOURCE CENTER

Room L-321, SA-1; Columbia Plaza
202-663-3042
Intranet: <http://hrweb.hr.state.gov/csp/cdrc/index.html>
Internet: <http://www.state.gov/m/dghr>

FOR SCHEDULE OF WORKSHOPS PLEASE CLICK ON WEBSITE

FOREIGN SERVICE INSTITUTE, TRANSITION CENTER

THE TRANSITION CENTER

NFATC
4000 Arlington Boulevard
Arlington, VA
703-302-7268
Internet <http://www.state.gov/m/fsi/tc/>

For a listing of July and August courses, email fsitctraining@state.gov

ANNOUNCEMENTS *available to family members*

FAST TRAIN

George Mason University
Graduate School of Education
703-993-3689/3602

<http://gse.gmu.edu/programs/fasttrain>

If you would like additional information please contact:

Jack Levy or Lynn Walker Levy
FAST TRAIN PROGRAM
George Mason University, MS 4B3
Fairfax, VA 22030-4444
Tel: 703-993-3689/3602/3688
Fax: 703-993-3336
Email: jlevy@gmu.edu

TESOL PROGRAM

LSF, American University
Washington, DC 20016-8045
202-885-2582

Email: tesol@american.edu
<http://www.american.edu/tesol>

FASTRAC COURSES

The Foreign Service Institute announces an exciting new pilot in distance learning. The FasTrac Distance Learning Program is an Internet-based distance-learning program providing access to over 500 commercially available courses in such areas as management and supervision, strategic planning, customer service, human resources, project management, and information technology. The courses generally take 2 to 4 hours to complete. Individual participants receive a password, which gives them access to any of the computer-based self-study courses available through FasTrac for one year, during which time the individual can take as many FasTrac courses as they wish. Accounts are intended to be for individuals. These programs are self-paced and available whenever the individual has the time to devote to it. The courses are Internet-based, and can be accessed both in the office and at home. The program is only available to Department of State Foreign Service Officers, Civil Service employees, Foreign Services PIT employees, PSCs, FSNs, and Eligible Family Members (EFMs). For non-State spouses, please check with your agency to see what similar programs are available. The pilot is being funded through FSI; therefore there is no cost to Department of State offices participating in the program. For more information and to register for courses, contact Claudia Thomas, 703-302-7148 or by email at FSIFASTRAC@state.gov

HOT TIPS

THE 100 BEST COMPANIES TO WORK FOR

The list that no serious job seeker should be without: "Fortune" magazine's ranking of the top 100 U.S. employers.

<http://direct.hotjobs.com/5834947.10522.0.5627>

MAKE YOUR JOB HUNT LESS TAXING

Envelopes, stamps, resume software, faxes, phone calls, just a few of the job-hunt expenses that are tax deductible. Get a full list here.

<http://direct.hotjobs.com/5834947.10522.0.5628>

WHAT SHOULD I PUT IN MY RESUME?

You can find more information on resume writing here:

<http://direct.hotjobs.com/5834947.11242.0.5888>

NOTICE TO NETWORK RECIPIENTS

*In order to keep our mailing list manageable we periodically review the list of recipients. Since the NETWORK is intended to be a job-search tool, we remove those recipients who have found employment. We also remove those who have remained on the list for a long time. However, if you stop receiving our publication, but are continuing your job search and want to continue receiving The Network, please call the Family Liaison Office and let us know. **Due to the size of the publication, Hotmail accounts are not accepted.***

The Network is now available via e-mail. If you wish to receive your copy electronically, please send a request to flo@state.gov

Businesses or institutions represented in The NETWORK carry no endorsement from the Family Liaison Office or the Department of State.

The Family Liaison Office

U.S. Department of State
Room 1239

Washington, D.C. 20520-7512

(T) 202-647-1076

800-440-0397

(F) 202-647-1670

<http://www.state.gov/m/dghr/flo>

TEN COMMON RESUME ERRORS

From #1 (misspelled words) to #10 (mismatched skills), this resume veteran reveals the most common resume gaffes -- and how to avoid them.

<http://direct.hotjobs.com/5834947.11882.0.6307>

GOVERNMENT JOBS HIT NEW HIGH

The government plans to add 90,000 new jobs in 2002 alone -- most of which don't require living in Washington, D.C. So whom are they hiring?

<http://direct.hotjobs.com/5834947.12441.0.6547>

ELEVEN WAYS TO KEEP YOUR JOB SEARCH MOVING

Is your job search taking longer than you expected? Instead of getting frustrated, use these 11 tips to re-energize your hunt.

<http://direct.hotjobs.com/5834947.12441.0.6548>

THE 10 HOTTEST JOBS OF THE NEXT DECADE

What do speech pathologists, data miners and adventure travel guides have in common? All made this list of jobs "destined for growth."

<http://direct.hotjobs.com/5834947.14271.0.7598>

INTERVIEWERS WANT THE THREE P's

Getting an interview depends on your resume. But getting a job depends on your personality, professionalism and poise.

<http://direct.hotjobs.com/5834947.15191.0.8260>

JOB FAIR

The Corporate Gray Job Fairs for the Military Community are held at various locations across the U.S. and Germany. Our schedule for the next 15 months is shown below. These job fairs are free to all job seekers and are especially for transitioning/former/retired military (all ranks, all branches of service) and military spouses. We make a significant effort to bring in a wide range of companies so that the job opportunities being offered will be appropriate for a diverse group of job seekers, including military spouses.

The Corporate Gray Military Job Fair for the next 12 months follows:

Sep 27, 2002 - Washington, D.C. metro area
Oct 30, 2002 - Sierra Vista/Fort Huachuca, AZ
Dec 6, 2002 - Washington, D.C. metro area
Jan 9, 2003 - Norfolk/Virginia Beach
Feb 6, 2003 - San Diego, CA
Mar 14, 2003 - Washington, D.C. metro area
April, 2003 - Heidelberg, Germany
Jun 5, 2003 - San Antonio, TX

Additional information on each of the job fairs, to include a list of companies registered to date, is available through Corporate Gray Online www.GreenToGray.com or www.BlueToGray.com Military spouses are welcome and encouraged to post their resume on this site and apply for jobs – for free! For more information contact e-mail: Carl@Corporate-Gray.com

The Family Liaison Office has also learned that this is open to Foreign Service Family Members.